

PAYMENT AGREEMENT FOR 2017 PART-TIME 6-MONTH STUDIES

- * Please read carefully before signing the binding contract below.
- ** Student may only register once a Payment Agreement has been submitted and only if student has been notified that they have been accepted into the programme.

Orms Cape Town School of Photography
PO Box No. 16171, Vlaeberg 8001
T 021 465 2152
F 021 462 3544
E info@ormsctsp.co.za

DOCUMENTATION REQUIRED

Documentation required with Payment Agreement:

- 1) Certified copy of account payer's ID document and contact details
- 2) Certified copy of study visa (if applicant is non-South African)

STUDENT'S DETAILS

First Name(s): _____

Surname: _____

Study Permit No (Students with study visa only): _____

Home No: _____

Mobile No: _____

Email: _____

Emergency Contact (Name & Surname): _____

Emergency Contact No: _____

PERSON RESPONSIBLE FOR PAYING ACCOUNT

Relationship to Student: _____

Title (Mr/Mrs/Ms): _____

First Name(s): _____

Surname: _____

Identity No (if SA citizen): _____

Tel (Home): _____

Tel (Work): _____

Mobile No: _____

Email: _____

Postal Address: _____

Physical Address: _____

2017 FEES

Please tick appropriate payment option:

Method 1. Cash payment of R38 000

- Less 5% if settled before commencement of course

Method 2. Terms payable over the course of the year as follows:

Deposit of R18 000 on registration and prior to starting with studies, and 4 monthly payments of R5000 with the first payment commencing in the first month of studies.

*NB: In order to secure your studies for 2017 at Orms Cape Town School of Photography, this deposit must be received well before the course starting date.

*Electronic transfers and direct deposits can be made into the following account:

Cape Town School of Photography, Standard Bank, ACC # 062899333, Branch code 000909.

*Please reference your payment with the student's full name and surname, and send proof of payment to: accounts@ormsctsp.co.za

Important Notes:


1. Where the full payment option is selected, payment is due on or before due date.
2. Where the terms option is selected, the deposit and registration fee is due and payable on or before course commencement date; followed by 4 monthly debit order payments.
3. Should the cash fee option be selected and not met, option 2 above will immediately become payable.

TERMS & CONDITIONS

The signatories to this contract agree to the following terms and conditions of registration with the Orms Cape Town School of Photography:

1. The signatory/signatories acknowledge/s that he/she/they will be severally liable to the Orms Cape Town School of Photography for payment in full of all fees and other charges (the contract amount) as detailed in this contract, subject to the terms and conditions set out below, and that, having regard to all his/her/their financial obligations, he/she/they has/have sufficient funds to make all the payments in terms of this contract on due date. Payment of the contract cash amount in full in terms of payment Method 1 must be received on or before the due dates and prior to commencement of classes for 2017 at the latest.
2. Should this payment not be received by the due date, the contract amount as set out in Method 2 of this registration contract may, at the sole discretion of the Orms Cape Town School of Photography, be charged and may, at its election, issue the signatory/ies with new payment details in accordance therewith.
3. By signing these terms and conditions the signatory/ies is/are:
 - 3.1 Committing to payment of the full contract amount. Any failure by the student to attend lectures will not reduce liability for payment of the full contract amount.
 - 3.2 Agreeing to full liability for any legal costs that may be incurred as a result of non-payment(s) or partial non-payment(s) of fees.
4. Students who wish to cancel their registration must submit a written and signed notice of intention to discontinue attendance to the Head of the School. The onus is on the student to inform the account payer. Cancellation will only be accepted from the date of receiving the cancellation letter. In the event of cancellation, the signatory/ies remain/s liable, for the fees on the following scale:
 - 4.1 Before class commences = liable for 100% of deposit.
 - 4.2 After the first month = liable for the full contractual fee. However, each case will be handled individually and is at the sole discretion of the School Head.
5. If any payment due under this contract remains unpaid for a period of thirty (30) days after the due date thereof, the entire outstanding balance will immediately become due and payable. In addition thereto interest on the outstanding amount due will be charged at the maximum rate permitted by law, from time to time, as determined by the National Credit Act (Act 34 of 2005).
6. A letter of completion under the hand of the Head of The Orms Cape Town School of Photography certifying the balance owing from time to time shall be good and sufficient proof (prima facie proof) for all purposes of the amount owing by the signatory/ies in terms hereof.
7. The finance department of Orms Cape Town School of Photography must be informed immediately, in writing, should the signatory/ies hereto change address and contact details subsequent to submission of the registration documentation.
8. The School or any of its representatives shall not be liable for any loss or damage, howsoever sustained whilst the student is enrolled at the Orms Cape Town School of Photography. The signatory/ies hereby indemnify/ies the School against all and any claims made by any person whatsoever in respect of any damage arising out of any grossly negligent or intentional acts or omissions by the student.
9. The onus is on the student to ensure that the school has copies of the application documents required and to re-submit as may be required. In the case of foreign students referred to above, the provision of the necessary permits/visas or documentation is a requirement for registration.
10. The student, warrant/s that he/she/they has/have investigated the course programme concerned to his/her/their satisfaction prior to the signing of this contract.
11. All student work remains the property of the School to be used for print and online purposes for the School.
12. Eighty percent class attendance is a minimum course requirement. Students who fail to meet the attendance requirements will not receive a letter of completion and thus will not pass the year.
13.
 - 13.1 Students will receive a letter of completion provided that the student has passed the course and that the contractual fees have been paid in full.
 - 13.2 Students who do not meet the criteria of 13.1 will not receive a letter of completion.

I/We the undersigned have read, completed and understand the entire contents of all pages of the payment agreement and hereby jointly and severally accept all terms and conditions.

1. Signed by Student 
2. Signed by Guardian/Parent if student is a minor 
3. Signed by Person partly/fully responsible for fees 